



Middleburg Civic Building
2102 Palmetto Street
Middleburg, FL 32068

www.MiddleburgCivicAssociation.com

Mailing Address
PO Box 147
Middleburg, FL 32050

MiddleburgCA@gmail.com

Middleburg Historic Fall Festival 2017

***Museum Exhibits * Kids Korner * Arts & Crafts * Car/Truck Show * Tours *
Chili Cook-off * Country Music ***

Join the *Middleburg Civic Association*, est. 1941, and the Middleburg Historical Society, along with local families and businesses to celebrate our place in history.

Festival Vendors Rules and Application:

ALL VENDORS MUST ENTER ON PALMETTO STREET TO BE "CHECKED IN" BEFORE SETTING UP.

All vendors must submit the below application. All applications will be reviewed by the Vendor Coordinator.

Vendors from the last year will have preference up to September 1st (postmarked date). After that acceptance is first come, first serve.

All Vendors must contribute at least one door prize of a minimum of \$10.00 value for ticket prizes drawn throughout the event. They must be turned in the morning of the event by 8:00 AM.

Accepted applications will receive a confirmation e-mail with further information. Declined applications will be returned. Set up must be complete and all vehicles must be off the grounds **by 8:00 AM**.

All roads are closed per Clay County order and no vehicular traffic is permitted until **after 3:00 PM**. If you close early, you cannot drive a vehicle on to the grounds to load up, you must hand carry everything off site.

Vendors must meet local and state business and tax regulations, and must adhere to all Health Department requirements. Have necessary documents on hand as inspectors may be on site.

KIDS KORNER VENDORS MUST GIVE ALL SERVICES AND PRIZES TO KIDS. NO PRODUCT SALES ALLOWED IN THE KIDS KORNER. GAMES AND PRIZES MUST BE FREE TO THE KIDS. You can however advertise your business.

No alcohol permitted.

Power and water are not guaranteed available. Please plan accordingly.

Clean up after yourself. Remove all trash.

Contact us at MiddleburgCA@gmail.com to address questions/concerns.



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2017 Middleburg Historic Fall Festival Vendor Application

(PLEASE PRINT CLEARLY)

Company: _____

Contact person: _____

Email: _____

Address: _____

Cell Phone: _____

City/State/Zip: _____

Were you a vendor at last year's festival? Yes No

Nature of business and items you sell: _____

Category: Food/Beverage Crafts Art Health/Beauty Floral/Greenery

Business Opportunity Entertainment Community Service Automotive

Historical Kids Korner Other (Please describe)

Please include up to two (2) photos of your display at the time of registration.

ALL VENDORS MUST donate at least one door prize at the beginning of the event by 8:00 AM.

Fee enclosed: \$50 Standard

\$40 Member Discounted Fee (MCA/BIZ current paid members only)

Make checks/money orders payable to **MIDDLEBURG CIVIC ASSOCIATION**.

Mail to: **MIDDLEBURG CIVIC ASSOCIATION PO BOX 147, MIDDLEBURG, FL 32050** (must be postmarked by **Oct 15, 2017** to secure vendor booth. Applications can be delivered in person until Oct 25, 2017 at monthly BIZ meeting.)

If you are interested in becoming a member of the Middleburg Civic Association, please check the Membership section of our website. www.MiddleburgCivicAssociation.com and include membership with application.