



Middleburg Civic Building
2102 Palmetto Street
Middleburg, FL 32068

Mailing Address
PO Box 147
Middleburg, FL 32050

www.MiddleburgCivicAssociation.com

MiddleburgCA@gmail.com

Middleburg Historic Fall Festival 2018

****Saturday, November 10, 2018 from 9am-3pm****

Vendors Rules and Application:

ALL VENDORS MUST ENTER ON PALMETTO STREET TO BE "CHECKED IN" BEFORE SETTING UP. SET UP BEGINS AT 6:45AM. ALL SPOTS ARE FIRST COME-FIRST SERVE.

All vendors must submit attached application. Upon receipt of your application you will receive a confirmation e-mail with further information.

*Applications must be postmarked by **October 15, 2018** or dropped off at the October meeting to secure vendor booth.*

*Vendor spots for non-members cost \$50.00 plus a door prize donation valued at \$10. (members receive a \$10 discount off vendor fee) Kidz Zone vendors pay \$25, provide door prize and must provide a minimum of 2 different free games for children. All door prize item must be turned in at check-in. Set up must be complete and all vehicles must be off the grounds by **8:00 AM SHARP!***

*All roads are closed per Clay County order and no automobile traffic is permitted until **after 3:00 PM**. If you close early, you can't drive a vehicle onto the grounds to load up, you must hand carry everything off-site.*

Vendors must meet local ,state, business and tax regulations, adhere to all Health Department requirements, and have necessary documents on hand. (inspectors may be on site)

No alcohol permitted. All vendors must keep products family friendly.

Power and water are not guaranteed available. Please plan accordingly.

Clean up after yourself. Remove all trash. If you do not clean up your area, you will not be invited back.

Contact us at MiddleburgCA@gmail.com with any questions.

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MIDDLEBURG CIVIC
ASSOCIATION

2018 Middleburg Historic Fall Festival

(PLEASE PRINT CLEARLY)

Company: _____

Contact person: _____

Email: _____

Address: _____

Cell Phone: _____

City/State/Zip: _____

Were you a vendor at a previous year's festival? ____Yes ____No

Nature of business and items you sell: _____

Category: ____ Food/Beverage ____ Crafts ____ Art ____ Health/Beauty
____ Floral/Greenery ____ Business Opportunity ____ Entertainment
____ Community Service ____ Automotive ____ Historical ____ Kidz Zone
____ Other (Please describe)

Please include up to two (2) photos of your display at the time of registration.

ALL Retail VENDORS MUST donate at least one door prize (\$10 value) at the beginning of the event at check in.

Fee enclosed: ____ \$50 Non-member
____ \$25 Kidz Zone (must provide 2 free activities for Kids)
____ \$40 Member Fee (MCA/BIZ current paid members only)

Make checks/money orders payable to **MIDDLEBURG CIVIC ASSOCIATION**.

Mail to: **MIDDLEBURG CIVIC ASSOCIATION PO BOX 147, MIDDLEBURG, FL 32050** (must be postmarked by **Oct 15, 2018** or dropped off at October meeting to secure vendor booth.)

If you are interested in becoming a member of the Middleburg Civic Association, please check the Membership section of our website. www.MiddleburgCivicAssociation.com and include membership with application.