



Middleburg Civic Building
2102 Palmetto Street
Middleburg, FL 32068

www.MiddleburgCivicAssociation.com

MiddleburgCA@gmail.com

Mailing Address

PO Box 147

Middleburg, FL 32050

[Facebook.com/Middleburg](https://www.facebook.com/Middleburg)

Middleburg Spring Festival 2019

****Saturday, March 23, 2019 from 11am-6pm****

Vendors Rules and Application:

ALL VENDORS MUST ENTER ON PALMETTO STREET TO BE "CHECKED IN" BEFORE SETTING UP.

*All vendors must submit attached application. Upon receipt of your application you will receive a confirmation e-mail with further information. All spots are first come-first serve. Applications must be postmarked by **February 15, 2019** or dropped off at the February 27th meeting to secure vendor booth.*

*Vendor space is \$20 for members (current) and \$25 for Non-members **plus a silent auction donation** valued at \$30. Silent auction item must be turned in at check-in.*

*Set up must be complete and all vendor vehicles must be off the grounds **by 10:00 AM SHARP!***

*All roads are closed per Clay County order and no automobile traffic is permitted until **after 6:00 PM**. If you close early, you can't drive a vehicle onto the grounds to load up, you must hand carry everything off-site.*

Vendors must meet local, state, business and tax regulations, adhere to all Health Department requirements, and have necessary documents on hand. (Inspectors may be on site)

No alcohol permitted. All vendors must keep products family friendly.

Power and water are not guaranteed available. Please plan accordingly.

Clean up after yourself. Remove all trash. If you do not clean up your area, you will not be invited back.

Contact us at **MiddleburgCA@gmail.com** with any questions.



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Company: _____

Contact person: _____

Email: _____

Address: _____

Cell Phone: _____

City/State/Zip: _____

Were you a vendor at a previous year's festival? Yes No

Nature of business and items you sell: _____

Category: Food/Beverage Crafts Art Health/Beauty
 Floral/Greenery Business Opportunity Entertainment
 Community Service Automotive Historical Kids
 Other (Please describe) _____.

Please include up to two (2) photos of your display at the time of registration.

ALL VENDORS MUST donate at least one Silent Auction item (\$30 value) at the beginning of the event at check in.

Fee enclosed: \$20 Member (current) \$25 Non-member

Make checks/money orders payable to **MIDDLEBURG CIVIC ASSOCIATION**.

Mail to: **MIDDLEBURG CIVIC ASSOCIATION, PO BOX 147, MIDDLEBURG, FL 32050** (must be postmarked by **FEB 15, 2019** or dropped off at February meeting to secure vendor booth.)

If you are interested in becoming a member of the Middleburg Civic Association, please check the Membership section of our website. www.MiddleburgCivicAssociation.com and include membership with application.