



Middleburg Civic Building  
2102 Palmetto Street  
Middleburg, FL 32068

[www.MiddleburgCivicAssociation.com](http://www.MiddleburgCivicAssociation.com)

[MiddleburgCA@gmail.com](mailto:MiddleburgCA@gmail.com)

Mailing Address  
PO Box 147  
Middleburg, FL 32050

[Facebook.com/Middleburgbiz](https://www.facebook.com/Middleburgbiz)

## Middleburg Historic Fall Festival 2019

**\*\*Saturday, November 2, 2019 from 11am-4pm\*\***

### ***Vendors Rules and Application:***

**ALL VENDORS MUST ENTER ON PALMETTO STREET TO BE "CHECKED IN" BEFORE SETTING UP.**

*All vendors must submit attached application. Upon receipt of your application you will receive a confirmation e-mail with further information. All spots are first come-first serve. Applications must be postmarked by **October 15, 2019** or dropped off at the September 25th meeting to secure vendor booth.*

*Vendor space is \$20 for members (current) and \$25 for Non-members.*

*Set up must be complete and all vendor vehicles must be off the grounds **by 10:00 AM SHARP!***

*All roads are closed per Clay County order and no automobile traffic is permitted until **after 4:00 PM**. If you close early, you can't drive a vehicle onto the grounds to load up, you must hand carry everything off-site.*

*Vendors must meet local, state, business and tax regulations, adhere to all Health Department requirements, and have necessary documents on hand. (Inspectors may be on site)*

*No alcohol permitted. All vendors must keep products family friendly.*

*Power and water are not guaranteed available. Please plan accordingly.*

*Clean up after yourself. Remove all trash. If you do not clean up your area, you will not be invited back.*

Contact us at **MiddleburgCA@gmail.com** with any questions.

Please take a picture of this for your records.



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Company: \_\_\_\_\_

Contact person: \_\_\_\_\_

Email: \_\_\_\_\_

Address: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Were you a vendor at a previous year's festival?  Yes  No

Nature of business and items you sell: \_\_\_\_\_

\_\_\_\_\_

Category:  Food/Beverage  Crafts  Art  Health/Beauty  
 Floral/Greenery  Business Opportunity  Entertainment  
 Community Service  Automotive  Historical  Kids  
 Other (Please describe) \_\_\_\_\_.

Please include up to two (2) photos of your display at the time of registration.

**ALL VENDORS MUST check in before setting up.**

Fee enclosed:  \$20 Member (current)  \$25 Non-member

Make checks/money orders payable to **MIDDLEBURG CIVIC ASSOCIATION.**

Mail to: **MIDDLEBURG CIVIC ASSOCIATION, PO BOX 147, MIDDLEBURG, FL 32050** (must be postmarked by **October 15, 2019** or dropped off at **Doc Tony's** office or at our **September meeting** to secure vendor booth.)

*If you are interested in becoming a member of the Middleburg Civic Association, please check the Membership section of our website. [www.MiddleburgCivicAssociation.com](http://www.MiddleburgCivicAssociation.com) and include membership with application.*